

NAPOLEON TOWNSHIP

P.O. BOX 385
124 S. BROOKLYN ROAD
NAPOLEON, MI 49261
517-536-8694

LAND DIVISION REQUIREMENTS

Original and four (4) copies of the application and supporting documentation shall be submitted to the Township Clerk. When necessary, the Township may make required copies and bill the applicant with all charges to be paid prior to consideration by the split committee. The submittal shall include the following:

- A. The name and signature of all owners (or their legal representatives) of any legal or equitable interest in the property.
- B. Parcel number of the parent parcel in existence as of March 31, 1997.
- C. Legal description of the parent parcel which is proposed to be divided and legal descriptions of each of the proposed parcels.
- D. A tentative parcel map drawn to scale showing the boundary lines, dimensions, accessibility of each division for automobile traffic and public utilities, all-existing buildings and structures on the site, boundaries of any body of water, wetlands, or rivers. All divisions must comply with the minimum parcel requirements as set forth in the Napoleon Township Zoning Ordinance
- E. Copy of the most recent tax bill and proof that all property taxes have been paid through the date of the application for land division.
- F. Proof that all special assessments, if any, have been paid in full or proof that there are no delinquent installments on special assessments as of the date of the township's approval of the land division.
- G. Statement or copies of the restrictions which apply to or run with the land having bearing upon the division.
- H. If a transfer of division rights is proposed in the land transfer, detailed information about the terms and availability of the proposed division rights transfer.
- I. If divisions are to be located on a private road you will need to obtain a copy of the Napoleon Township Private Road Ordinance and all divisions must comply.

Fees for land division are \$40.00 application fee and \$25.00 for each additional division. Fee to be paid at the time in which the application is submitted.

Action on applications will not be taken until all requirements are met and fees paid.