NAPOLEON TOWNSHIP ZONING APPLICATION

Print or Type

*CASE #*_____

This application will not be processed if incomplete. **All required materials must be submitted at least thirty (**30**) days prior to the next Planning Commission meeting. Site Plans with all documentation thirty (**30**) days prior to the next Planning Commission meeting. Special Use Site Plans forty-five (**45**) days prior to the next Planning Commission meeting.

◆ All required materials must be submitted at least thirty (**30**) days prior to the next Zoning Board of Appeals meeting.

① **APPLICATION FOR**

- ☐ Rezoning **
- ☐ Site Plan Review
- ☐ Planned Developments
- ☐ Special Land Use
- ☐ Variance ◆
- ☐ Conditional Use **
- ☐ Home Occupation **
- ☐ Site Plan Change/Renewal
- ☐ Administrative Site Plan

② **APPLICANT INFORMATION** (If different than owner, a letter of authorization from the owner must be attached)

Name(s)_____ Phone_____

Address_____

_____

③ **OWNER INFORMATION**

Name(s)_____ Phone_____

Address_____

_____

④ **PROPERTY INFORMATION**

Address or Location_____

Permanent Parcel #_____

Zone District (Current) _____ Property Size_____

Attach legal description-also a survey, site drawing and pictures may be required.

⑤ **NARRATIVE DESCRIPTION OF PROPOSED USE/REQUEST** (attach additional pages as needed)

_____

_____

_____

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate.

_____ _____ _____

Signature of Applicant | Signature of Applicant | Date

⑥ *I hereby grant permission for members of the Napoleon Township (Planning Commission) (Zoning Board of Appeals) (Township Board) to enter the above described property (or as described in the attached) for the purpose of gathering information related to this application. (Note to Applicant: This is optional and will not affect any decision on your application.)*

_____ _____ _____

Signature of Applicant | Signature of Applicant | Date

DO NOT WRITE BELOW THIS LINE

⑦ **Date Received** _____ Application ☐

Submitted Materials: Site plan ☐ *# of copies* 24 x 36 [2] 11 x 17 [10] CD/PDF [1]

Site plan checklist ☐ Environmental checklist ☐ Pictures\ Video ☐

Survey: Stake ☐ Morgage ☐

Letters: JCRC ☐ JCDC ☐ JCHD ☐ DPW ☐ JCAP ☐ DEQ ☐ FIRE ☐

Application Fee_____ **Publication\Mailing Fee** _____

APPLICATION ACCEPTED BY: _____

Meeting Dates: PC _____

ZBA _____

CNTY _____

TWPBD _____

Publication Dates #1 _____

WEB _____

TXSystem _____

NOTE: Please attach all documents as required for each type of request and as listed on the attached sheets.
Publication and postage cost charged accordingly over and above filing fees.

White Copy - Township **Yellow Copy - Township** **Pink Copy - Applicant**